.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CPC – South** | [dbycpc@arrowenergy.com.au](mailto:dbycpc@arrowenergy.com.au) | | **Arrow provided Bus?** | | | No |
| **CPC – North** | [morcpc@arrowenergy.com.au](mailto:morcpc@arrowenergy.com.au) | | **Public Bus?** | | | No |
|  | | | **Other Vehicle?** | | | No |
| **Purpose of site access** | |  | | | | |
| **Site to be accessed** | |  | | | | |
| **Arrow Site Contact Details** | |  | | | | |
| **Date and time of expected arrival** | |  | | **Date and time of expected departure** |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Personnel coming to site** | | **Mobile contact number** | **Worker or Visitor** | **Company name** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |

**NB:** Individuals are required to bring copies of inductions and competencies completed to site.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Insert date  (DD/MM/YY) of attainment by each person onto line for each induction/competency | | **Person 1** | **Person 2** | **Person 3** | **Person 4** |
| **What Inductions have you completed?**  **(***Attach copies of ISI, or equivalent upon submission of this form)* | **ISI or equivalent:** |  |  |  |  |
| * Previous Arrow HSE Induction (Baseline) |  |  |  |  |
| * Previous DCGI |  |  |  |  |
| * Experienced Worker Declaration Form |  |  |  |  |
| **HSE Online Induction** |  |  |  |  |
| **Arrow Facilities/Field Site Specific Induction** |  |  |  |  |
| **Land Access Induction** |  |  |  |  |
| **Fitzroy JIMP Induction** *(Node 4 access)* |  |  |  |  |
| **Direct Induction** *(where applicable only)* |  |  |  |  |
| **Visitor Induction North** |  |  |  |  |
| **Visitor Induction South** |  |  |  |  |
|  | **Offline Visitor Induction**(*paper based)* |  |  |  |  |
| *See Note #1* | **Grassdale Bio Induction** *(Surat only; within the Tipton Field, where applicable)* |  |  |  |  |
| **Will you be driving? If yes, will it be on unsealed roads?** | | | Yes or No. | | |
| **What driving competency have you completed?** | 1. **🞎** RIIVEH305 **🞎** PMASUP236 |  |  |  |  |
| 1. **Vehicle & Machinery Hygiene \*** |  |  |  |  |

**WORKER** –Contractor completing ***Physical Work*** including supervision of personnel completing physical work. They must **complete (1)- Face to face Industry Safety Induction (ISI) + HSE Online Module (2)- Arrow Facility/Field site specific induction).** If you have to access a location which you haven’t previously completed a site induction for, then you will be required to complete Module 2; and SIGN onto the relevant site access conditions. Further information refers to Sec 2.2, 2.2.3 of *ORG-ARW-HSM-PRO-00024 HSE Competence and Induction Procedure.*

**VISITOR-** anyone accessing Arrow controlled facilities/fields including offices that will not be performing ***Physical Work.*** Refer to Sec. 2.1 of *ORG-ARW-HSM-PRO-00024 HSE Competence and Induction Procedure for detailed definition of visitors and Sec. 3.5 for induction requirements.*

**NOTE1: GRASSDALE BIO INDUCTION –** anyone wishing to enter the “Grassdale” part of Tipton Field must undertake the Biosecurity mandatory induction, *please send a request to Land Officer email* [GrassdaleInduction@arrowenergy.com.au](file:///C:\Users\Mdiomampo\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.Outlook\VPD33IKM\GrassdaleInduction@arrowenergy.com.au) *for processing.*

If accessing a location which you have previously not been to, then you will be required to ***SIGN* onto the relevant site access conditions** once in the relevant basin (Surat or Bowen).

Please ensure that **Site Access Request** process had been followed (SAR found on the reservoir) for all non-operational site access.

NOTE: For contractors this will usually be completed by the project manager or the person that has requested you attend site.

\*Vehicle & Machinery Hygiene training is a requirement for all drivers on Arrow sites it is available online via Arrow Energy Learning Space. Requirement to have this online training completed before arriving at site will be enforced from 01 January 2020.

**Process:**

